

Crown College

Fall Quarter Checklist

☐	Attend the mandatory College Orientation Program on Monday, September 21 from 9:00 to 12:00 in Classroom Unit 2..
☐	Check your class enrollments online by logging onto you're my.ucsc.edu portal to check for accuracy and class locations. Print out your fall class schedule (check online for changes in days, times, room locations, etc.)
☐	Find the locations for all classes and secondary sections, and investigate the best way to get there.
☐	Attend a department orientation of September 22.
☐	Take Placement Exams (if needed) in preparation for fall or winter courses. Refer to page 10 in the printed Schedule of Classes or departmental web sites.
☐	Learn how to use UCSC transportation options.
☐	Purchase textbooks. Keep receipts and be aware of return policy.
☐	Attend Core Course Meeting - Wednesday, September 23, 7 p.m. in Classroom Unit 2.
☐	Explore the campus....libraries, bookstore, Career Center, gym facilities, Crown Gatehouse (mailroom), etc.
☐	Get your computer set up.
☐	Activate and learn how to use your UCSC email account (Optional – forward your UCSC email account to another email account.)
☐	Attend ALL of your classes or the instructor may give your space away to another student. Do not attend discussion section until after the lecture or seminar meets for the first time.
☐	Make sure that you are correctly enrolled by the deadline, Monday, September 28.
☐	Post the Academic Calendar near your study workstation and know your deadlines for enrollment, add and drop a class, etc. A copy is available in the printed Schedule of Classes on Pages 6-7.
☐	Meet with an Academic Advisor if you have any questions or concerns. Advising Office is located in the Crown Administration Building. Office hours are 9am – 12 noon, and 1 pm to 4 pm.
☐	Mid-November, check you're my.ucsc.edu “Enrollment Appointment Time” for your winter quarter priority enrollment date.
☐	Investigate on-line academic resources (see Useful Links and Resources).