

## **Setting Goals**

### **The Basic Steps to Setting A Goal Are:**

1. Identify your short and long-term goals and put them in writing. Think about what you would like to accomplish; what skills you would like to master; what connections you would like to make at the university. Make sure your goals are realistic and fit your personality, lifestyle and values.
2. Describe what each goals will look like when it is accomplished. For example, a goal of finding a major that fits your interests would be accomplished when your formally declare your major. A goal of graduating with honors would be completed when you receive your diploma.
3. Keep your list handy for future reference and review it periodically.

(Reference from Carnegie Mellon University)