

Flyers Needed Per Campus Housing Unit – 2016-17

Programs Offices approve fliers and banners for posting in public areas of the colleges. Residential Life Offices distribute fliers for posting in residential areas. There are also public bulletin boards at most colleges, on which you are welcome to hang your own flyers. Complete posting policies for each area can be found at the respective college programs office or on their websites. You can mail fliers via campus mail or drop them off at each office. University Policy 42.20 regarding posting of non-commercial materials is available at: <http://policy.ucop.edu/doc/2710524/PACAOS-40>).

Mail fliers to: Programs Office Res Life Office

Cowell:	3	23
All banners must be approved by the Programs Office. Come to our office in room 133 for approval sticker and to learn where you may post. Either post yourself with "blue" painter's tape after getting approved, or leave in our office and we'll get it up within 1-3 days. Bulletin boards marked "Cowell Postings Only" are reserved for Cowell College use only.		
College Nine & College Ten:	6	35
Flyers that comply with UCSC policy can be directly posted by any individual on any of our five public bulletin board locations (Community Room, Residence Halls, SS1 and SS2, Mailroom and Dining Hall). All other postings at College Nine and/or College Ten, including banners and posters, must be approved by an Activities' staff member. The Activities Office is located beneath the dining hall, in the recreation lounge.		
Crown:	3	27
Crown has one public posting board located outside the Crown Hub. All other posting is by permission only. Drop off one banner and/or three fliers at the College Programs Office, located behind Banana Joe's Café. Staff will approve, distribute and post (generally on Tuesdays and Thursdays). Drop off 27 fliers at the C/M Housing Office, located downstairs from the restaurant at Merrill College.		
Kresge:	3	16
Kresge has two public posting boards: across from Classroom 327 and at the Mail Room. Banners must be approved for display. Get approval at the Programs Office, next to Owl's Nest Cafe. For housing postings, send to MAIL STOP: Porter/Kresge Business Office (3rd floor Kresge J-Bldg)		
Merrill:	4	38
All postings must be approved by the Merrill activities office for content and relevance. Approved posters will be stamped and hung by activities staff. There are three areas where posting may be put up without stamp, these boards are located by the mail room and near the entrance to the Baobab Lounge. Drop off 38 fliers at the C/M Housing Office, located downstairs from the restaurant at Merrill College.		
Oakes:	5	20
Flyers that comply with UCSC policy can be directly posted by any individual on any of our public bulletin boards. To post inside the residence halls or on bulletin boards marked as "Oakes College Only", please drop off up to 25 flyers at the Oakes Student Life Office (above the Oakes Cafe) for our student staff to distribute. For large banners, please visit the Oakes Student Life Office to have your banner approved and learn where you can post.		
Porter:	3	40
Porter has one public posting board located opposite the Activities Office (D-143). All other posting is by permission only. Drop off fliers & posters at: Porter Activities Rm. D-143. For housing postings, send to MAIL STOP: Porter/Kresge Business Office (3rd floor Kresge J-Bldg).		
Rachel Carson:	(res life posts for the college)	19
Flyers that comply with UCSC policy can be directly posted by any individual on any of our two public bulletin board locations (Mailroom and outside of the Dining Hall). A Programs staff member must approve all other postings including banners and posters. The College Programs Office is located in the Red Building Rm. 204.		
Stevenson:	3	20
The appropriate number of fliers should be delivered to the Programs Office (3) & the Residential Life Office (20). All banners should be brought to the Stevenson Programs Office for approval before posting. Staff will approve and distribute fliers and banners; these will be posted by the Programs Office staff.		
Redwood Grove:	--	4
For housing postings, send to MAIL STOP: Porter/Kresge Business Office (3rd floor Kresge J-Bldg). Banners/Posters for large scale events – send or deliver to (above).		
Graduate Student Housing:	--	4
Family Student Housing:	--	10
Camper Park: Mail to GSH.	--	2
Village Mail to Village C-1. Banners/Posters for large scale events – send or deliver 2.	--	20
University Town Center:	--	3
TOTALS:	30	281